

2014

APPLICATION FOR SIDEWALK CONSTRUCTION / REPAIR CREDIT

(see § C-73(C) of the Ithaca City Charter for additional requirements, restrictions, and procedures)

APPLICANT NAME _____ TAX PARCEL # _____

NAME OF ORGANIZATION / BUSINESS (if applicable) _____

MAILING ADDRESS _____

PHONE NUMBER _____ EMAIL ADDRESS _____

DATE OF APPLICATION SUBMISSION _____ DATE SIDEWALK WORK WAS COMPLETED _____

*** Applications must be received by February 1, 2014 to be eligible to receive credit in fiscal year 2014 ***

Property owners may receive a credit for sidewalk construction / repair costs they incurred within the past twenty (20) years. This credit will be used to offset their Sidewalk Improvement District (SID) annual assessments, for up to twenty (20) years after the sidewalk work was completed. The incurred costs are divided by 20 to determine the potential credit that can be received per year. *The credit is applicable only to the property on which the work was completed, and cannot exceed the SID annual assessment for that tax parcel.*

If the sidewalk work was not performed by the City of Ithaca, provide with this application:

- A copy of the Street Permit issued to allow the sidewalk work to occur. Sidewalk work performed without a valid Street Permit is not eligible for reimbursement (and is subject to a \$250 fine per § 342-50).
- An itemized receipt indicating the cost incurred for sidewalk work and the date that the work was completed. The receipt, or a separate statement, must describe the nature of the work performed, including how many square feet of sidewalk was constructed (costs beyond \$15 per square foot are not eligible). Driveway apron work, and sidewalk work outside of the public right of way, are not eligible for reimbursement.

If the sidewalk work was performed by the City of Ithaca, provide with this application:

- Proof of payment (the City will likely have a copy of the receipt; if not, then the property owner will need to supply a copy). Applications will be accepted without a completion date if City records reflect the date of completion.

FOR OFFICE USE ONLY

The applicant has provided adequate documentation of eligible costs.

The applicant has NOT provided adequate documentation of eligible costs. The following information is required: _____

The Superintendent of Public Works has determined that the applicant is eligible for an annual credit of:

\$ _____ per year (not to exceed the SID annual assessment) until _____ (DATE)

PROCESSED BY: _____ DATE: _____

Applicant ~

If you wish to appeal this determination of credit made by the Superintendent of Public Works, you must do so by March 31, 2014. If no appeal is made, this information will be forwarded to the City Chamberlain's Office, who will apply your annual credit against your property's SID annual assessment, reducing the assessment to no less than zero (0.00) dollars.